



JOB DESCRIPTION

SCHOOL:	Thomas Bewick School
POST TITLE:	Activity Officer – AA3505 (Rebound Therapy)
GRADE:	N4 (37 hrs per week)
RESPONSIBLE TO:	Headteacher or Assistant Headteacher, Deputy Headteacher
RESPONSIBLE FOR:	N/A
JOB PURPOSE:	To undertake general operational duties that facilitate the effective operation of programmes of activity in line with the aims, objectives of the school.
MAIN DUTIES:	The following is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

Main Duties

To lead rebound therapy sessions and supervise the use of trampolines to ensure compliance with all relevant procedures and regulations, and to provide the highest standard of education care by providing advice, information and guidance to pupils and staff as and when required.

To plan and deliver rebound therapy activities to individuals and groups as part of the rebound therapy programme.

To erect, dismantle, clean and store trampolines and all equipment and materials required for the provision of the programme of activities.

To carry out general cleaning duties and routine inspections of all trampolines and all items of equipment, and organise minor/routine maintenance and repairs.

To assist in maintaining a healthy, safe and secure environment and to act in accordance with the School's policies and procedures.

To promote and implement the Schools's Equality Policy in all aspects of employment and service delivery.

To plan, lead, deliver and assess rebound therapy programmes for individual pupils in all phases of the school

Child Protection

The postholder will have responsibility for promoting and safeguarding the welfare of children and young Persons s/he is responsible for, or comes into contact with.

Person Specification – Activity Officer (Rebound Therapy) N4

Essential

1	Experience of working with children and young people with SEND and of relevant age in a learning environment.
2	Experience of successfully implementing relevant learning programmes or strategies.
3	Experience of supporting learning in a range of classroom settings, including working with individuals, small groups and whole classes.
4	Specialist skills or training in working with children and young people with SEND (e.g. behaviour management, ASD ETC.)
5	Specialist skills, training and relevant qualifications in trampoline coaching and rebound therapy
6	Experience of producing lesson plans and assessing learning
7	Level 2 qualification in supporting teaching and learning (or equivalent experience supporting teaching and learning in schools)
8	Good working knowledge of relevant policies, codes of practice and legislation within a school setting
9	Excellent written and oral communication skills.
10	Excellent ICT skills and the proven ability to use them effectively to support learning.
11	Able to organise, lead and motivate a team and to work constructively as part of a team.
12	Able to respond positively and effectively to unexpected problems and situations.
13	Able to relate well to children and adults and in particular able to establish positive relationships with pupils.
14	Able to take a responsive approach to children's needs to help address barriers to learning and well-being.
15	Able to work with minimal supervision.
16	Committed to achieving further professional development.
17	Appropriate behaviour and attitude towards safeguarding and promoting the welfare of children and young people including: <ul style="list-style-type: none"> - Motivation to work with children and young people - Ability to form and maintain appropriate relationships and personal boundaries with children and young people - Emotional resilience in working with challenging behaviours - Attitude to use of authority and maintaining discipline

Desirable

1	Specialist ASD knowledge and experience
2	Supervision of classroom support staff